

START DATE: _____



250 Palladio Parkway #1301
1740 Prairie City Road
405 Natoma Station Dr.
Folsom, Ca 95630
(916) 353-0300

Admission Agreement

Child's Name: _____ Date of Birth: _____

Child's Name: _____ Date of Birth: _____

Child's Name: _____ Date of Birth: _____

Parent/Guardian Name(s): _____ Relationship to Child: _____

Email Address: _____ Phone: Cell (____) _____ Work (____) _____

Parent/Guardian Name(s): _____ Relationship to Child: _____

Email Address: _____ Phone: Cell (____) _____ Work (____) _____

Person Responsible for Payment: _____

Address: _____

City, State, Zip: _____

Phone: Cell (____) _____ Work (____) _____ Home (____) _____

Kids inc. Payment Provisions:

I, _____ (Parent/Guardian) of _____, agree to pay
\$ _____ per week/month beginning the first day of my child's attendance. This total fee of \$ _____
is due on the first business day my child is scheduled to attend. The child's attendance days are as follows:

Monday | **Tuesday** | **Wednesday** | **Thursday** | **Friday**

This attendance agreement remains in effect until either party terminates the agreement as outlined.

Subsidy Programs: _____

Kids inc. does accept subsidized childcare from Child Action and Catalyst Community, however, there is a cap to how many participants we can have in our program.

*If you are a family using a program – please provide the following information:

Name of Agency: _____

Schedule of Attendance (please check all days that apply):

Monday | Tuesday | Wednesday | Thursday | Friday

Parent Tuition Amount per week: _____

Kids inc. Services: _____

Kids inc. is determined to provide the utmost care and safety of all children that attend our school. We offer a fun, safe and loving learning environment for all ages, including infants to school-age. We provide the tools children need in order to learn and grow in their academic journey. Kids inc. wants to welcome all children into our family and make sure they feel comfortable and able to explore their world.

Admission and Placement: _____

Admission into the Kids inc. program is determined upon space available for the age group and classroom space. Kids inc. will determine if there is a space available and notify the family within 24 hours. If for some reason there is not a space available immediately, the family can be placed on a waitlist for future availability. Management will continuously update the waitlist for future placement. If a space becomes available and the family chooses to wait longer to enroll, management will give the available space to the next family and so forth. Kids inc. operates on a first come-first serve basis, provided that the family turns in registration fees and registration packets promptly.

Registration Packets: _____

Registration packets must be turned in one week before your child’s start date. All paperwork must be signed, dated, and completed before your child can attend class. Current immunizations must be turned in with signed Physician’s Report before the start date. Children need to be up-to-date on all immunizations and cleared by a doctor stating they are ready and healthy for school. Failure to turn in completed registration packet and fees will result in a future start date or the space will be given to next family.

It is the parent/ guardian’s responsibility to notify Kids inc. of any change in enrollment information as soon as possible. This includes address, phone number, medical conditions, allergies, approved adults for pick-up, etc.

If an enrolled family is in the middle of a child custody agreement, Kids inc. requires a notarized court order that clearly details the custody arrangements. This form will be placed in the child’s file. Updates on these documents need to be submitted to Kids inc. as soon as possible.

Registration Fees: _____

A family registration fee in the amount of \$ _____ is due and payable at the time of enrollment, and annually each August. This fee is non-refundable. Registration fees are separate and not included in tuition. If a family wishes to return after withdrawal, an additional registration fee is due.

Tuition Payments: _____

There are two ways of making a tuition payment: paying monthly or weekly. Autopay can be set up for the family if they choose. Tuition is due the first of the month for monthly payments. Weekly payments are due by each Monday. If in the event Kids inc. is forced to close for a period of time due to inclement weather or an emergency, a full tuition payment is still required. Holidays and pre-determined closure dates will be included in the full tuition payment and will not be prorated. Kids inc. reserves the right to close the preschool if management feels that there is a safety-related concern.

Tuition payments that are continuously late or unpaid at all will result in termination of care from the school.

Kids inc. will provide a 30-day written notice to all families if there is to be a future rate change. (Please see current tuition rates)



Tuition Rates 2023-2024

Locations:

250 Palladio Parkway #1301
1740 Prairie City Rd
405 Natoma Station Dr.

Hours of Operation: 6:30am-6:00pm
Phone Number: 916-353-0300

Discount: 5% Sibling Discount when attending FULL TIME towards oldest child
Registration Fees: \$175/child, \$200/family

Infant/Toddler Tuition

<u>Schedule:</u>	5 days	4 days	3 days
Full Day	\$430	\$410	\$405

Monthly Tuition: \$1,680

Preschool & In-House Transitional Kindergarten Tuition (2yrs-5 yrs old)

<u>Schedule:</u>	5 days	4 days	3 days
Full Day	\$410	\$380	\$360
Half Day	\$295	\$260	\$245

Monthly Tuition: \$1,580

School District Transitional Kindergarten Tuition

<u>Schedule:</u>	5 days	4 days	3 days
Before/After Care	\$295	\$260	\$245
Summer/Holiday	\$410	\$380	\$360

School-Age Tuition (Kinder-5th grade)

<u>Schedule:</u>	5 days	4 days	3 days
Before/After	\$235	\$215	\$200
After Only	\$200	\$190	\$180
Summer/Holiday	\$315	\$290	\$265

Late Tuition Fees: _____

A late payment fee of \$40 will be assessed if payment is not received by **Tuesday** of each week. Continuous late fees may result in termination of care from the school. Failure to pay tuition that is due for upcoming or previous months may result in a default in which Kids inc. will be entitled to pursue legal action in obtaining late tuition fees.

Returned Check Fees: _____

There is a returned check fee of \$50. After two returned checks there will be a cash/money order only policy.

Credit Card Processing Fees: _____

Tuition/fees paid by credit card will be subject to a 1.5% processing fee for each transaction.

Late Pick-Up Fees: _____

It is imperative that all parents pick up their children on time by 6pm. Teachers will bring their students to the lobby by 5:50pm with all their belongings. **A late fee of \$2 per minute will be due from the family to the teacher or staff member accompanying the waiting child.**

Supply Fees: _____

Due to the many fun activities, we have at the school, Kids inc. may require a supply fee from each family to cover the cost of the materials and events. Kids inc. will notify parents in advance if there will be a required supply fee in the future. This applies to all ages, including school-age.

Vacation Policy: _____

Kids inc. does not provide refunds for individual days missed for vacation that were not previously requested or included in the one-week vacation credit. However, each child is provided one week of vacation time per academic year if attending full time. You must request your vacation in writing, two weeks in advance and submit the request to management. If you do not use your vacation credit, it does not roll over into the next year. Vacation is for when a child is not attending and there is a request for vacation. Families must wait at least 6 months in order to use the vacation credit. The week of vacation is for 5 consecutive days.

If you are taking an extended vacation, please make sure to let your Director know. Kids inc. will not be able to reserve a spot for your child in the classroom. The only way to save a spot would be to pay the full tuition amount until your return. We will not be allowing families to pay half tuition to hold a spot. The other option is to withdraw from the program and then re-enroll upon your return.

Sick Policy: _____

Kids inc. does not provide refunds for individual days missed due to illness. Tuition will be based on the student's enrollment, not attendance. Kids inc. will not prorate tuition for missed sick days. If a child attends one day of the week, a full week's tuition is required. Make-up days may not be granted due to staffing and ratios. When a child is enrolled in the school, families are paying to keep the spot in the classroom. *Kids inc. will still charge full tuition even if a child misses school due to COVID-19, Hand Foot Mouth, flu, or other viral illnesses. * (If you have accrued vacation credit, you may apply it to the days missed.)

Discounts: _____

Kids inc. provides a 5% discount for a family of two or more children, provided the family is registered for full time care. The discount will apply to the oldest child’s tuition.

Termination Conditions: _____

This agreement may be terminated at any time by the enrolled family, provided the school has a **two-week written notification** terminating care. If the school is not notified two weeks in advance of termination, the family will be charged the due tuition. Kids inc. also reserves the right to terminate care if management deems necessary. This includes consistent late or unpaid tuition payments, dangerous and/or disruptive behavior from the child, and/or disruptive and disrespectful behavior from the parent or guardian that interrupts the school routines and operations. If Kids inc. terminates care, you would not be responsible for the rest of the month’s tuition.

Refunds: _____

Upon withdrawal from the program, families are eligible for a refund of all tuition fees paid in excess, not to include any late, registration, returned check or two-week notice fees. This refund will be issued within two weeks of the last day of attendance.

Modification Conditions: _____

This signed agreement is in effect between Kids inc. and _____. If for any reason the contract no longer accurately represents the needs of the family, a new contract may be signed and take effect immediately provided the center can accommodate the new needs of the family.

Rights of the Licensing Agency: _____

The Department of Social Services, Community Care Licensing Division according to Title 22, Division 12, Chapter 1 Regulation 101200, states *“The department has the authority to interview children or staff and to inspect and audit child or child care center records, without prior consent. The school shall make provisions for private interviews with any child(ren) or staff member; and for the examination of all records relating to the operation of the childcare center. The department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect or inappropriate placement.”*

Signature and Date:

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Director Signature

Date